

Letter of Recommendation

To the Applicant: Please fill in the following section and deliver this form to two people who can relate specific and relevant details about your performance in administrative and academic settings. At least one recommendation should be written by your academic advisor or Dean of the department in your undergraduate/graduate school.

Name of Applicant		(Given Name)	
		(Family Name)	
Date of Birth		(Date/Month/Year)	Nationality
Desired Program	Program	<input type="checkbox"/> Master's Degree <input type="checkbox"/> Doctoral Degree <input type="checkbox"/> Research (Non-degree)	
	Major		

To the Recommender: The person named above has applied for the graduate program of the Graduate School of Korean Studies in the Academy of Korean Studies. It would be greatly appreciated if you provide a candid appraisal of the applicant's achievement by answering the following questions.

1. How long have you known the applicant and in what relationship?

2. What do you consider to be the applicant's strengths?

3. What do you consider to be the applicant's weaknesses?

4. How well do you think the applicant has thought out plans for his/her graduate study?

5. Please comment on the applicant's performance record, potential, or personal qualities which you believe would be helpful in considering the applicant's application for the proposed degree program.

6. Please assess the applicant's qualities in the evaluation table given below. Rate the applicant compared to other classmates who are/were in the same school year with him/her.

Classification	Truly Exceptional	Excellent	Very Good	Good	Below Average	N/A
	Top 2%	Top 10%	Top 25%	Middle 50%	Lower 25%	
Academic Achievement						
Future Academic Potential						
Integrity						
Responsibility/Independence						
Creativity/Originality						
Communication Skills						
Interpersonal Skills						
Leadership						

Please provide your personal and institutional information below.

Name		Position	
Department			
Institution	Name		
	Address		
	Postal Code		
Telephone		Fax	
Email		Signature	

Once completed, please enclose the form in an envelope, seal it, **SIGN ACROSS THE ENVELOPE SEAL** and return it to the following address:

Director of Academic and Student Affairs
 The Graduate School of Korean Studies
 The Academy of Korean Studies
 323 Haogae-ro, Bundang-gu, Seongnam-si, Gyeonggi-do 13455, Republic of Korea
 Tel: +82-31-708-5310 | Fax: +82-31-709-9946 | Email: mirang@aks.ac.kr

Please note that letters which are not sealed and signed will not be accepted. Thank you for your cooperation.